

WITHAM CARNIVAL ASSOCIATION

WITHAM CARNIVAL 2026

THEME

“Step back to the 70s”

STALL PITCH BOOKING FORM

Date **11th July 2025**

Venue. **Maldon Road Park, Witham.**

Stalls may be set up in the park from **10.00am.**

There will be a trophy for the best dressed stall based on the Theme

| |
|---------------------------|
| Name of organisation: |
| Charity or Commercial: |
| Contact name: |
| Address: |
| Post Code: |
| Contact telephone number: |
| E-mail: |
| Type of stall: |

Price of stalls

Charitable & Educational Organisations is **FREE** for a pitch of **3m x 3m**

Commercial is **£20.00** for a pitch of **3m X 3m**

| |
|-------------------------|
| Size of pitch required: |
| |
| Payment enclosed for |

Cheques made payable to Witham Carnival Association

I confirm that I have read, understood and agree to abide by the requirements as set out on the Stall Requirements Sheet.

NAME

DATE

SIGNATURE

General Data Protection Regulations

Your data will not be shared with any other third parties (unless specifically requested by yourselves) and the principles of the Data protection Act 1988 and the forthcoming GDPR will be adhered to. Data will be processed strictly in accordance with the current Data Protection Act in the legitimate interests of completing the work required.

I understand that by signing this form I am consenting to Witham Carnival Associations using my submitted data in accordance with the GDPR and sending and receiving correspondence from Witham Carnival Association by post, email/ MMS, online or by telephone. This consent also applies to the inclusion of your Personal and/or Company details in our contact database.

You may withdraw your consent at any time by contacting Witham Carnival Association in writing by email or by post.

STALL REQUIREMENTS SHEET.

Please note that you must supply your own stall, display and tables.

Maximum width of the pitch is 3m. All stall ropes and displays must be kept within the 3m width. Depth or width of stall will not be allowed to exceed the 3m without prior permission.

Stalls, guy ropes, fixings and stakes must be used to secure all the stall canopies. All inflatable stalls must be secured to the ground by means of the correct guy ropes and fixings to prevent any movement by wind or persons on the stall.

Stalls, guy ropes, fixings and stakes must be set out so as not to be a hazard to any persons on or around that stall area at any time during the event.

Petrol cans for generators that are used for stalls must be stored in a safe and secure manner. They must not be left unattended or in direct sunlight for any duration of the stall being in operation. Fire extinguisher must also be kept on the stall. Generators used on stalls must not emit any obnoxious fumes. Please note you must have your own insurance as Witham Carnival will not be held responsible.

Any stalls that are involved in cooking or heating of any kind must always have the correct operational fire extinguisher on the stall.

Stallholders are advised they must have current Public Liability Insurance cover for their stall area. A copy of this should be with you on the day for checking, if required.

In the interest of public safety, a risk assessment for each stall must be undertaken.

Please ensure that you do not leave your stall unattended. Witham Carnival Association will not be responsible for your stall or items on your stall.

Please note that all vehicles must be removed from Maldon Road Recreational Park by 12 noon, and can be moved to AEGON, Mayland Road. Please be aware there is a 5-minute walk back from AEGON's car park. After the event when leaving the car park, use the back exit.

Please ensure your rubbish is placed in the large rubbish bins on site.

Just as important have a great and enjoyable day.

Please keep a copy of application form and this requirements sheet for your file and return a completed copy to:

*Janette Burridge
9 Pryor Close
Witham
Essex CM8 1JX.*